

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON**

In the Matter of Establishing the)
Columbia County Revenue Committee) ORDINANCE NO. 2019-3

The Board of County Commissioners for Columbia County, Oregon ordains as follows:

SECTION 1. TITLE

This Ordinance shall be known as Ordinance No. 2019-3. Exhibit "A", which is attached hereto and incorporated herein by this reference, shall be known as the "Columbia County Revenue Committee Ordinance".

SECTION 2. AUTHORITY

This Ordinance is adopted under the authority of ORS 203.035.

SECTION 3. PURPOSE

The purpose of this Ordinance is to establish the Columbia County Revenue Committee.

SECTION 4. ADOPTION

The Columbia County Revenue Committee Ordinance, which is attached hereto, labeled Exhibit "A", is hereby adopted.

SECTION 5. SEVERABILITY

If any provision of this Ordinance, including Exhibit "A," is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the remaining portions thereof.

SECTION 6. AMENDMENTS.

The Board of County Commissioners may, by order, amend Exhibit "A", as may be necessary to correct scrivener's errors.

SECTION 7. EMERGENCY CLAUSE.

An emergency having been declared, this Ordinance shall go into effect immediately upon its passage.

DATED this 23rd day of Jan, 2019.

Approved as to form by

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: [Signature]
Office of County Counsel

By: [Signature]
Henry Heimullef, Chair

Attest:

By: [Signature]
Margaret Magruder, Commissioner

By: [Signature]
Recording Secretary

By: [Signature]
Alex Tardif, Commissioner

First Reading: 1-23-19

Second Reading: 1-23-19

Effective Date: 1-23-19

EXHIBIT "A"

COLUMBIA COUNTY REVENUE COMMITTEE ORDINANCE

SECTION 1. COLUMBIA COUNTY REVENUE COMMITTEE CREATED; MEMBERSHIP.

- A. Creation. There is hereby created the Columbia County Revenue Committee (hereinafter referred to as the "Committee" or the "Council").
- B. Membership. Voting Members. The Committee shall consist of nine (9) voting members appointed by the Board of Columbia County Commissioners (hereinafter referred to as the "Board"). To the extent possible, the voting members shall represent the following categories:
- a. Budget Committee member/Public Finance Representative;
 - b. Social Services Representative;
 - c. Small Business/Chamber Representative;
 - d. Natural Resource Representative;
 - e. Large Business Representative;
 - f. County Resident/Lay Person;
 - g. Economic Development Representative;
 - h. OMIC Representative; and
 - i. Education representative.
2. Non-Voting Member. The Committee shall include one County Commissioner appointed by the Board as a non-voting member. The non-voting member shall not be counted in determining whether a quorum is present.
3. Vacancies. The Board of County Commissioners shall appoint members to the Committee to fill vacancies. The Board may, but is not required, to advertise for qualified persons interested in serving and may appoint Members from such list. Member vacancies shall be filled for the remaining term of the vacant position, if any.
4. Term. The Committee shall be in effect until December 31, 2019, unless continued by motion of the Board of County Commissioners.
5. No compensation. Members of the Committee shall serve without compensation other than reimbursement for duly authorized expenses. The Board may, by order,

establish a per diem allowance and mileage expenses and otherwise authorize reimbursement of expenses occur.

6. Role of Staff. The Board of Commissioners may appoint one or more employees to manage the Committee. Staff shall serve at the pleasure of the Board of County Commissioners.

SECTION II. MEMBERSHIP REQUIREMENTS; POLICIES

A. Revenue Committee Duties. The Committee shall:

1. Attend meetings with the County's Revenue Project Consultant.
2. Review materials provided and make recommendations about revenue options.

B. Committee requirements. Committee members shall at all times adhere to the following membership requirements:

1. Meetings. Members shall attend meetings. It is the responsibility of members to notify the Chair of an intended absence from a meeting. If a member has two unexcused absences in a 6 month period the Chair may ask for their resignation.
2. Conflicts of Interest. Members shall adhere to all state laws, rules and regulation regarding conflicts of interest and rules of ethics for public officials.

SECTION III. MEETING PROCEDURES

A. Compliance with Public Meeting Act. The Committee will conduct meetings in accordance with ORS 192.610 through ORS 192.690.

B. Regular Meetings. The Committee shall establish a meeting schedule.

C. Roberts Rules of Order. Meetings shall be conducted in accordance with Robert's Rules of Order.

D. Public Comment. The Committee shall allow public comment during all regular meetings. Public comment may be limited to three (3) minutes.

E. Compliance with Law. Meetings shall be held in compliance with Title VI of the Civil Rights Act of 1964, Section V of the Rehabilitation Act of 1973, and will all applicable requirements of federal and state civil rights and rehabilitation statues, rules and regulations, including the Americans with Disabilities Act of 1990, ORS 659A.103, and all regulations and administrative rules established pursuant to those laws.

F. Quorum. A majority of appointed voting members shall constitute a quorum.

SECTION IV. OFFICERS AND COMMITTEES

A. Officers. The appointed County Commissioner shall serve as Chair. A vice-chair shall be selected from the voting members with the power to act as the Chair in the Chair's absence.

B. Duties of Chair. The Chair shall:

1. Preside over all meetings of the Committee at which s/he is present.
2. Serve as executive officer of the Committee.
3. Facilitate leadership.
4. Ensure correct meeting procedure is followed. Decisions may be made by a majority of the voting members present provided the voting members present constitute a quorum of the entire voting membership.

C. Duties of Vice-Chair. The Vice-Chair performs the duties of the Chair in the absence of the Chair and performs such other duties as assigned by the Chair.

D. Teams and Sub-Committees.

1. The Chair may appoint one or more committees upon approval of the Committee.
2. Sub-Committees and teams shall consist of at least three (3) members. A majority of a subcommittee/team shall constitute a quorum.
3. Teams and Sub-Committees shall comply with Oregon's public meetings laws.